

February Meeting Minutes:
February 5, 2024 @7pm
Fieldstone meeting by ZOOM (Stonecroft unavailable until further notice)

Call to Order

- The following board members were present:
 - Dawn Maynen, Ian VanCamp, Laurel Nardine, Michael Rousey-HOA administrator
 - Absent: Wolfgang VonBuchler
- Residents: None
- Called to order at 7:05pm

Meeting Minutes: Approval of Meeting Minutes

- January meeting minutes were approved. Laurel made the motion; Ian seconded. Meeting minutes were accepted. Meetings are held by ZOOM until further notice.

Homeowner/ Community Time

- None

Leadership Team Items

- Operations Update (Dam, lighting, trees, etc.)-
 - Greenbriar mowing and mulching- No update-currently not mowing due to season. We will discuss at a future meeting contract or opening up for other bids-might be good to reach out to Rita to find out where/how much they will be mowing. Michael is paying any outstanding invoices with Greenbriar.
 - Lighting- Dawn mentioned to monitor non-working streetlights for a few days before reporting the outage. When reporting the outage, please provide an address that the streetlight is directly located in front of.
 - Landscaping- No update- landscaping replacement/additions is paused until after trustee and community building construction and Spring weather.
 - Dam update- Dawn reached out to Stanger- going to see if we can get on their schedule to look at what needs to be done in conjunction with Thetonia, Monroe County Engineer to make sure the grading is retained in the dam area.
- Resident updates-
 - No updates.
- Township building and Community center- Dawn is monitoring the progress with the Trustee and community building construction:
 - There are doors on both buildings to help keep people out of the building. Next up will be connecting the power and there may be slight outages.
 - Dawn mentioned talking to Rita about her plans for landscaping, lighting as residents would like to start making plans to block the sight of the buildings.
 - Van Buren township meetings are the third Wednesday of every month at 5:30 at the Van Buren Fire Department. Station 29. Dawn will attend when possible to stay on top of the project.
 - The Van Buren website is www.vanburentownship.org. According to the recorders office, the address is 352 S. Fieldstone Blvd- Plat# 53-09-02-200-001.001-015.
- Proposed storage unit facility on South Fieldstone- No update.
- Communication updates (Facebook, Next Door)-No update.
- Annexation- No update.

HOA Administrator Report - Michael Rousey

- Homeowner issues/ violations- The HOA is keeping an eye on the violations at Waterstone Trace, West Lake Ct & Bosell including a car on the street that hasn't moved.
- Dues Collection/ Balance/ Financial reports
 - Expenses are in line with expected and actual expenditures for the year. Michael will send reports for the website.
 - Michael prepared the dues collection notices and Dawn will be stuffing them and taking them to the post office.
 - Michael mentioned the purchase of QuickBooks online. We are looking at this for March (or April) after the dues collection. He is trying to extend our accessibility until it prompts him to update the software because of the cost.
- Attorney discussion & update
 - No update- we are pausing to pursue further action until after the 2024 dues collection.

New Business

- Dawn mentioned one goal for 2024 is to scan and digitalize all Fieldstone records.
 - She is actively working with Michael to place these items in OneDrive which has 1TB of data.
 - Everything will be electronic except for the bank statements (these will be retained both by paper and electronically).
- Michael helped dawn get the home page of the website restored post-meeting.

Adjournment

- Dawn made the motion to adjourn; Ian seconded. The meeting was adjourned at 7:58 p.m.