

Fieldstone Meeting Minutes:
Jan. 9, 2017 7pm
Stonecroft Health Campus

Call to Order & Attendance

- The following board members were present:
 - Wolfgang VonBuchler, Dawn Maynen, Diane Grote
- Called to order at 7:04

Meeting Minutes: Approval of Previous Meeting Minutes

- Meeting minutes will be approved via email.

Leadership Team Report – Wolfgang, Dawn & Diane

- Dam Update
 - An agreement between the county and the homeowner's association is in the works. The county agreed to pay for the expenses to fix the dam including remote monitoring and the homeowners association will be responsible for maintenance of the dam.
 - The next meeting of the drainage board is on 1/12/17. Wolfgang and Dawn plan on attending on behalf of Fieldstone.
- Lighting in Phase 4 Update
 - Wolfgang discussed the proposals from Luminaire for the lighting in Phase 4. The contractor (Chuck) does not want to offer the association financing and wanted the job to be paid for in full. The expenses for the new lighting is \$13,640.11 and the expenses to repair the existing damaged polls is \$2667.14. Wolfgang will look into any additional discounts since no financing will occur.
 - A discussion among the leadership team about the financing took place. It was decided to pay ½ when Chuck started the job and ½ when the job was completed. The financial statements support the costs and we will have to take money from the reserves for the project.
 - Dawn made the motion, Diane seconded. Motion passes for the project to start and help with the safety and security of the association.
- Newsletter approval and updates
 - Dawn presented the association with a draft of the end of the year review to be included with the dues notices in February.
 - Small edits will be made and sent to the leadership team for review via email.
- Neighborhood watch program
 - Dawn is looking for residents to join the neighborhood watch in the various capacities. We will wait until after the dues notice distribution to see if additional residents are interested.
 - Tentative training will occur in April pending availability of the county officer working with the program.
- Annual Budget approval
 - The annual budget was presented and a conversation ensued about the projected increases. It was determined by the leadership team to keep the expenses the same without the 10% increase (repeat the 2016 budget as the projected 2017 budget).
 - Dawn made the motion, Diane seconded. Motion passes for the budget to be included in the due notices to be mailed in early February.

HOA Administrator report – Michael Rousey

- Attorney Update
 - Michael provided an update regarding the past due accounts with the attorney. The next step will be taken with those who have defaulted on the payment plan with the association and/or the attorney.
- Balance and other financial reports
 - Michael presented the 1099 summary, the profit and loss reports and the customer balance summary for the leadership team to review.
 - A discussion about the status of these accounts occurred.
 - The leadership team had a discussion about the compilation and review of the books by a CPA to occur every other year.

New Business

- The leadership team approved the purchase of Office 365 with one drive at \$6 per month for the maintenance of the files. Dawn will work with Michael regarding the specifics.

Adjournment

- Wolfgang made the motion to adjourn; Diane seconded. The meeting was adjourned at 21:40 p.m.