

**Fieldstone Meeting Minutes:**  
**February 6, 2017 7pm**  
**Stonecroft Health Campus**

***Call to Order & Attendance***

- The following board members were present:
  - Wolfgang VonBuchler, Dawn Maynen, Diane Grote
- Called to order at 7:04

***Meeting Minutes: Approval of Previous Meeting Minutes***

- Meeting minutes were approved. Diane motioned and Wolfgang seconded.

***Leadership Team Report – Wolfgang, Dawn & Diane***

- Dam Update
  - Wolfgang attended the 1/12/17 drainage board meeting. There was no update with the dam repair other than they will be continuing with conducting the study.
  - There will be no meeting in February but they will resume meeting in March- Time and date to be determined.
- Lighting in Phase 4 Update
  - Wolfgang is working with Luminaire for the lighting in Phase 4. The residents had mixed feelings about the lighting in Phase 4 (some wanted it while others did not). There has been an increase of crime in the area resulting in damage to homeowners' property. Additionally the previous home builder failed to provide adequate lighting in this area. After consultation with the Sheriff's department, the team felt it was in the best interest to have consistent lighting in all areas of the subdivision.
  - Residents were notified via flyer by the contractor (Chuck) from Luminaire. The positioning of the lights is to be determined.
- Website Update
  - Information will be continually updated by Dawn. All information will be retained on the website for our homeowners to review at their convenience.
  - Dawn and Michael will be working together to scan all the other documents and files for the association and retain these files in an electronic box. Michael secured pricing and space and this project will start in the next few months.
- Neighborhood watch program
  - Dawn will be looking for residents to join the neighborhood watch in the various capacities. We will wait until after the dues notice distribution to see if additional residents are interested.
  - Tentative training will occur in April pending availability of the county officer working with the program.
- Annual Budget approval
  - The annual budget was presented and a conversation ensued about the projected increases. It was determined by the leadership team to keep the expenses the same without the 10% increase (repeat the 2016 budget as the projected 2017 budget).

### ***HOA Administrator report – Michael Rousey***

- Attorney Update
  - Michael provided an update regarding the past due accounts with the attorney. The next step will be taken with those who have defaulted on the payment plan with the association and/or the attorney.
- Balance and other financial reports
  - A new late charge policy was instituted. Unpaid assessments after the due date will incur late charges of 18% per annum or 1.5% per month unless a payment plan has been agreed upon. Charges over 90 days will incur a final notice and the right for dues hearing with the board. A \$50 late charge will be assessed if no payment is made and no hearing occurs. Further nonpayment will result in small claims activity and attorney fees of at least \$675 or more.
  - Michael mailed 1099's to all vendors and contractors for the 2016 year.

### ***New Business***

- The leadership team spent the remainder of the meeting placing due notices/ copies of the budget and stamping the envelopes for the annual mailing.

### ***Adjournment***

- Diane made the motion to adjourn; Wolfgang seconded. The meeting was adjourned at 21:05 p.m.